



## **Volunteer Position: Advisory Council Member**

**Positions are available on an ongoing basis**

West Marin Fund is a community foundation that inspires giving and mobilizes resources to enhance the long-term wellbeing and quality of life for all in coastal West Marin. The Fund provides grants and training for local nonprofits, convenes community members to act on important issues and educates people who live, work and visit in West Marin about community needs.

### **POSITION SUMMARY**

The main responsibilities of an Advisory Council Member are to:

- Act as an ambassador for West Marin Fund;
- Attend Advisory Council meetings (usually twice a year) to give input on and learn about West Marin Fund's strategic direction and priorities;
- Act as a resource and give advice to West Marin Fund on issues within the member's area of expertise and interest;
- Increase West Marin Fund's visibility by distributing the Fund's outreach materials;
- Work with board and staff to recommend and approach people who might be interested in supporting West Marin Fund;
- Become informed and share knowledge about the nonprofits in the member's area.

### **ADDITIONAL OPPORTUNITIES (optional)**

Advisory Council members have the opportunity to participate in West Marin Fund's workshops for local nonprofits and other events, as well as to serve on the Grants Review Committee and other working groups.

### **SUCCESS FACTORS**

- Demonstrates strong commitment to the vitality and well-being of West Marin and its communities;
- Is knowledgeable about the work of a variety of local nonprofits in West Marin;
- Offers insights into the challenges and opportunities for people who live, work and visit in West Marin;
- Increases the diversity of the Advisory Council;
- Understands and supports the mission, vision and values of West Marin Fund;
- Actively attends Advisory Council meetings;
- Can speak English and Spanish (preferred).

## POSITION DETAILS

- Advisory Council members are elected for a period of three years, renewable for another three years.
- Terms usually commence in March, but can be negotiated;
- Time commitment: 1-3 hours a month

## TO APPLY

Please send an email explaining why you are interested in volunteering as an Advisory Council member, what qualities and experience you would like to contribute, and when you would be available. Please let us know what languages you speak, whether you are associated with particular nonprofits at this time, where you live, and what your areas of interest and expertise are. Please send to [info@westmarinfund.org](mailto:info@westmarinfund.org) with the subject line 'Advisory Council Membership'.

**For more information about our work, please visit [westmarinfund.org](http://westmarinfund.org)**

*No phone calls, no walk-ins, no recruiters.*

*West Marin Fund is an equal opportunity employer. We do not discriminate based on an individual's race, gender, religion, color, national origin, ancestry, physical or mental disability, medical condition, marital status, veteran status, sexual orientation, age, or on any other basis prohibited by law.*